

## Casita Properties, LLC / Krummholz Cabanas, LLC Move-out Reminders

### Pro-rated Rent

Your rent for the last month is pro-rated. To calculate this amount divide your normal monthly payment by 30 then multiply that amount by the number of days from the first of the month to the TERMINATING ON date listed on your lease.

### Cleaning

A cleaning check list is attached on the last page of your lease. You also received a move-in condition sheet. Let us know and we can send you copies.

We have lots of cleaning tools and supplies. Just give a shout and we'll bring by what you need.

Remember that any additional cleaning will be taken out of your deposit at a rate of \$45/hour. It will be cheaper for you to hire some help if moving and cleaning at the same time starts to seem overwhelming. The good news is we will pay your rent for two cleaning days! If everything looks good this amount will be returned along with your full deposit.

### Utilities

Call Rocky Mountain Power and Black Hills Energy and ask them to change electric and gas utilities that our in your name back to our landlord accounts.

Rocky Mountain Power (electric) 888.221.7070

Black Hills Energy (gas) 888.890.5554

Call the City of Laramie utilities department, tell them your move-out date, and ask them to tell you your pay-off amount. You can estimate this amount out yourself by dividing your bill by 30 and multiplying that amount by the days from the first of the month to the TERMINATING ON date listed on your lease.

City of Laramie Utilities 307.721.5280

Remember to cancel any communications accounts (internet/cable/phone) as well.

### Mail

Stop by the post office and pick up forms to change your address. Remember to let magazines and newspapers know your new address as well.

### Forwarding Address

Don't forget to leave us a forwarding address so that we can return your deposit.